

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

**WENNIE O. GAELA**  
**ADMINISTRATIVE OFFICER IV/HRMO II**

Date: 08-Mar-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER II	OSEC- DECSB- TCH2- 251563-1998	12	27608	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	PAGBILAO DISTRICT
2	TEACHER III	OSEC- DECSB- TCH3- 273888-2020	13	29798	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	SAN NARCISO DISTRICT

3	TEACHER II	OSEC-DECSB-TCH2-270460-2013	12	27608	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	SAN NARCISO DISTRICT
4	TEACHER I	OSEC-DECSB-TCH1-264393-1998	11	25439	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	SAN NARCISO DISTRICT
5	MASTER TEACHER II (SHS, TVL)	OSEC-DECSB-MTCHR2-270648-2017	19	49835	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC II + TMC I (Appropriate to the specialization)	1 Year of teaching experience and 1 year of relevant industry work experience	RA 1080 /LET/PBET Provisional: None Required	n/a	DIVISION OF QUEZON
6	MASTER TEACHER II (SHS, TVL)	OSEC-DECSB-MTCHR2-270419-2016	19	49835	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC II + TMC I (Appropriate to the specialization)	1 Year of teaching experience and 1 year of relevant industry work experience	RA 1080 /LET/PBET Provisional: None Required	n/a	DIVISION OF QUEZON

7	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-270075-2014	8	18998	Completion of 2 years studies in College	4 hours relevant training	1 year relevant experience	CAREER SERVICE (SUBPROFES SIONAL)/FIR S T LEVEL	n/a	Hondagua NHS, Lopez Quezon
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 18, 2022. Furthermore, you can also visit our website at [www.depedquezon.com.ph](http://www.depedquezon.com.ph) for further announcement.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

EEOP Statement:

This office highly encourage all interested and qualified applicants regardless of age, gender, sexual orientation, social status, disability, civil status, religion, ethnicity, class and political affiliation.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**WENNIE O. GAELA**

Administrative Officer IV/HRMO II

Sitio Fori, Brgy. Talipan Pagbilao Quezon

[depedquezonhr00@gmail.com](mailto:depedquezonhr00@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**